

Carol Mollner
1808 Princeton Ave.
St. Paul, Minnesota 55105
Phone: (651) 690-1026 Fax: 775-218-0684
email: cmollner@earthlink.net

PROFESSIONAL EXPERIENCE

Consultant to Nonprofits and Foundations 1999 – Present

- Grantmaking assessment, evaluation and program/initiative planning for foundations.
- Evaluation, Strategic Planning, Research, Interviewing, Meeting Facilitation, Management Consulting and Writing for nonprofit organizations.

Women's Funding Network, Executive Director 1990 – 1999

Women's Funding Network, Consultant 1986 - 1990

- Provided creative vision and strategic direction to build organization from start-up to influential organization with growing global reputation and involvement.
- Directed planning, marketing and delivery of an innovative roster of services to promote the development of women's funds and influence the philanthropic field.
- Fostered an inclusive and collaborative model of philanthropy as well as assessment and concrete action to maintain WFN's multicultural social change values.
- Secured resources to build WFN from start-up to a multimillion-dollar budget.
- Assisted members with organizational, program and development strategic planning.

Minnesota Coalition for Battered Women,
Management and Development Consultant 1986 – 1990

- Developed budgeting/financial management systems and annual budgets.
- Coordinated development of annual work plan and special project plans.
- Researched potential donors; prepared proposals and other materials to successfully secure philanthropic support.
- Advised on fundraising strategies and management issues.

Development and Management Consultant 1986 – 1990

- Assisted nonprofit organizations in Minnesota with organizational development, program planning, budgeting, development of yearly reports, development of fundraising plans and proposals, solicitation of foundation, corporate and individual gifts, and preparation of public relations materials. All organizations were successful in substantially increasing financial resources and strengthening organizational management and program planning.

Minnesota Women's Fund (now Foundation),
Development Coordinator

1984 – 1985

- Planned, coordinated and implemented strategies to secure multi-million dollar endowment.
- Coordinated activities of volunteer committees, and facilitated involvement of volunteers throughout the state.
- Represented the fund through public speaking and media work.
- Planned and organized special events to engage people and raise money.
- Developed program plans, issue papers and evaluation procedures.
- Established and managed office, including financial and donor record-keeping systems.

Greater Minneapolis Council of Churches, Consultant

1983

- Prepared annual work program and public agency funding for senior program.
- Negotiated budgets with eleven subcontractors.
- Assisted with administrative and training functions.

Food Research and Action Center, Washington DC, Consultant

1982 – 1983

- Developed nationwide key contact network by congressional district.
- Organized national conference.

PRAXIS, Inc., Kansas City, Executive Director

1975 – 1982

- Founded and managed organization serving four-state area.
- Analyzed federal and state laws, regulations and public policy issues.
- Developed position papers and public education seminars.
- Testified at state and federal legislative and administrative hearings; lobbied on nutrition and human services issues.
- Planned and conducted training conferences; delivered on-site technical assistance.
- Evaluated programs for 80 community agencies; assisted in development of program planning and evaluation processes.
- Supported national, regional and state public advocacy coalitions.

Head Start, Regional Nutrition Specialist

1971 – 1975

- Assessed skills, program quality and training needs of nutrition component of Head Start programs in four state area.
- Provided training and technical assistance for staff and nutrition education for parent groups.
- Developed training and educational materials, policy guidelines and national standards.
- Taught graduate, undergraduate, and community college courses.

EDUCATION

- MS University of Kansas, Lawrence, 1971
- BS College of St. Teresa, Winona, Minnesota 1969

HONORS, VOLUNTEER AND COMMUNITY WORK

- Board of Directors, National Committee for Responsive Philanthropy, 1994 – Present
Nominating, Personnel, Bylaws and Women's Funds Development Committees
- Board of Directors, Public Appointee,
Minnesota Comprehensive Health Association, 1991 – Present
Executive, Enrollee Appeal, Writing Carrier Contract, Research and other
Committees
- Board of Directors, League of Women Voters St. Paul, 2000-Present
Strategic Planning Committee
- Founding member of Citizens for a Safe Environment, a St. Paul neighborhood group
organizing for legal and regulatory action to end pollution from an inner city refinery.
(1999-Present)
- Board of Directors, National Network of Grantmakers, 1991 – 1998
Co-Chair, Board of Directors; Member, Strategic Planning Committee;
Co-Chair, Philanthropic Reform Committee which developed the Common Grant
Application
- Co-authored *Exemplary Grantmaking Practices Manual* (NNG) and several
publications about women's philanthropy
- One of five women honored in 1996 by the Minnesota Women's Consortium for their
work in philanthropy "to solve social problems, help shape public policy and
transform lives."
- Presented a Jessie Bernard Wise Woman Award in 2000 by the Center for Women
Policy Studies in 'recognition for her work on behalf of women's human rights, and
her commitment and achievement in inspiring others to believe in their ability to
make a difference.'
- Presented a Changing the Face of Philanthropy Award by Women's Funding
Network in 1994 in recognition of leadership in promoting women's philanthropy for
equity, advancement, and social change for women and girls.
- Founding board member, Minnesota Council of Nonprofits; founder and chair of the
Minnesota Food Education and Resource Center, an anti-hunger advocacy project of
the Urban Coalition of Minnesota; board member of the National Anti-Hunger
Coalition; other civic and volunteer activities. Named Recognized Young Dietitian of
the Year in Kansas in 1972.

REFERENCES

References are available upon request.

CAROL MOLLNER CONSULTING

Mission focused

Results oriented

People centered

Values based

CAROL MOLLNER CONSULTING

Carol Mollner provides consulting to foundations, philanthropic organizations, arts groups, and a variety of other local and national nonprofit organizations involved in social justice, social change and social services. For over 30 years, she has assisted each client identify and achieve its unique goals, operate according to its values, engage its stakeholders, secure and utilize people and financial resources effectively and build capacity to fulfill its mission. She has a commitment and track record in promoting collaboration among diverse groups and assisting organizations to ensure diversity and constituent involvement at all levels of the organization.

Carol works with a network of multiracial, multilingual consultants with a broad range of skills and experience. Depending on the scope of the project and the unique needs of the client, she provides solo consultation or formulates a consulting team to deliver the desired outcomes to the client.

Services include:

- ***Strategic and Initiative/Program Planning***—Design and facilitation of processes that engage diverse stakeholders, identify priorities, achieve consensus and result in achievable outcomes and effective strategies.
- ***Program Evaluation***—Design and implementation of outcome-based evaluation, focused on strengthening organizational capacity and equipping the organization with skills for ongoing evaluation.
- ***Research***—Interviews, focus groups, surveys and other reliable research methods to ensure valid findings and conclusions.
- ***Governance***—Development of policies, expectations, responsibilities, structures and processes for effective volunteer leadership and board-staff partnerships, and guidance to all volunteer organizations in the transition to bringing on paid staff.
- ***Management/Structure***—Development of bylaws, operations manuals, personnel policies, other organizational policies and procedures and guidance on their implementation.
- ***Development Planning***—Strategies for securing financial resources, including fundraising methods and materials, board, committee and staff roles, training and coaching for staff and volunteers.
- ***Training***—Development and delivery of training programs for staff, board and other volunteers.

CAROL MOLLNER

Carol Mollner brings over 30 years of experience as a staff member, volunteer leader, consultant and trainer to a wide variety of nonprofit organizations, foundations and philanthropic groups ranging from emerging groups to organizations with multi-faceted programming and multi-million dollar budgets. She has successful first hand experience with many of the issues her clients face, and understands the challenges confronting today's nonprofit leaders.

- As a *consultant to nonprofits and foundations*, she's guided successful strategic planning, program and initiative design, evaluation, governance restructuring and development/fundraising for capital and program support.
- As a *board member for a variety of local and national organizations*, she's led strategic planning, board governance and organizational restructuring, program planning and implementation with emphasis on engaging and serving the organization's constituents to fulfill its mission, and building collaboration and engagement among diverse groups.
- As a *founder and first executive director of an international philanthropic affinity group*, she provided vision and leadership to build the organization from start-up to a position of influence, a growing global reputation, an innovative roster of programs and a multimillion-dollar budget. She fostered an inclusive and collaborative model of operations that effectively engaged people from diverse backgrounds. She developed model resource and training materials and guided members to successful growth and constituent service.
- As the *first staff person of a statewide women's foundation*, she built statewide ownership and involvement, and coordinated volunteer efforts to successfully secure \$5 million for operations and endowment.
- As a *regional nutrition specialist for Head Start programs and as the founder and director of a regional anti-hunger advocacy center*, she provided guidance and technical support to many community-based organizations working to engage, organize and serve low income families and achieve positive policy change at local, state and federal levels. She developed model training programs and resource materials used nationwide.
- Carol has received a variety of *awards in recognition of her leadership*, including her work "to solve social problems, help shape public policy and transform lives" (MN Women's Consortium, 1996) and her "commitment and achievement in inspiring others to believe in their ability to make a difference" (Center for Women Policy Studies, 2000).

Bio and references furnished upon request.